**Committee Meeting**

**2nd March 2020**

**(Please note that these Minutes have not been ratified by the Committee due to the Covid-19 sitauation and being unable to meet until ??????)**

**A virtual Meeting was arranged for Monday 20th April**

Present: there were 9 members present and apologies from 4 members

Matters Arising from Previous Minutes

* It was agreed to send Paul Martin Get Well cards as he was hospitalised following a heart attack on Saturday evening
* There were no 6 signatories on the Bank Accounts
* Treasurer was following up re-alignment of the pipework in the Gents toilets and a new seat was needed in the Ladies toilets
* Budget sub-committee had not yet met
* Cleaning contract has been amended to a Friday
* Nothing had progressed re the re-configuring of the club room; DCC needs to be contacted re the current Lease
* Need to implement plans to encourage more Coaches
* Chair hit a problem re accessing member details via Portal so notifications for the AGM went out later than anticipated; only 1 report received for Annual Report
* County has applied to Sport England for a grant to buy TESS (The Electronic Starting System)

Correspondence

* Still need to complete the Risk Assessment
* Committee notified of various EA Workshops
* Request for a Training Sled agreed for the benefit of all club members
* Car parking will be affected by construction work going on: new arrangements will be in place re parking and dropping off children; access road is nearing completion
* Member has put forward suggestions re a Club-organise Road Race to (a) raise funds and (b) raise the profile of the Club

Finance Report

* Report emailed out to Committee on 1st March
* Some losses on club kit; new members should purchase a vest when joining and this could be added to the Membership Form
* Question asked re Mini League costs but County Treasurer assured the meeting that anything paid out by the Club is always refunded by the County so that Club is not out of pocket
* Large change in Catering; it was pointed out that we are not catering for as many events which will affect income

Current Issues

* Club Review - legal structure needs detailed discussion with recommendations;
* Taster Groupo – what were the next steps for those completing the Taster in Jan/Feb?

Annual General Meeting

* Members notice had to be sent out twice -11th Feb and 20th Feb; emails need updating or no longer exist
* Chair to reluctantly write the Annual Report again but will not be as detailed as it should be

Sub-Committee Reports

Catering – cold drinks fridge switched off to conserve electricity during the winter?

Coaches - Paul Martin, John Rouse, Geoff Worsley to be upgraded to the next level

Competitions – good turn-out at National Cross Country; Yasmin Miller won Indoor Hurdles title

Officials – 8 replies so far for availabilities

Any Other Business

Photos of Committee need to be put up in the Clubroom

No First Aiders list available; Denise Reid has offered to cover First Aid in the Club room

Meeting closed at 9.00pm